

## General Rules & Regulations (2023-24) – Dr.Kalam Global School

### Particulars to be submitted along with the admission form:

- ❖ A certified photocopy of the **Birth Certificate**
- ❖ Two recent passport size photographs
- ❖ **Resident Proof** of Parent
- ❖ Transportation Form (if required)
- ❖ Original progress card and transfer certificate of the previous school (only for senior KG and primary school admissions).

### Age Criteria for School Admission

- Play Group: 1.5 + years, Pre-KG : 2.5+ years, Junior KG : 3.5+ years, Senior KG : 4.5 + years,
- Grade 1: 5.5 + years, Grade 2 : 6.5+ years, Grade 3: 7.5+ years. Grade 4 : 8.5+ Years, Grade 5: 9.5+ years.

### School Timing

- For Play Group 9:00 AM to 12.15 PM
- For PKG and Junior-KG: 9:00 AM to 12:40 PM
- For Senior KG to Grade 5: 9:00 AM to 3:00 PM
- Regular attendance and punctuality are preferred. In the case of a long absence, a Medical Certificate should be produced.
- Children should not arrive at school before school time as there will be no one to supervise than at that time.
- Please be punctual for the arrival & departure timings of school.

### Academic Curriculum

We follow a *Cambridge International Curriculum (IGCSE)* for Pre-KG to Senior KG and ICSE Curriculum from GRADE I onwards. In the future, you can also avail of the from Grade I onwards.

### Transportation

School transportation plays a consistent and long-term role in the lives of children from school to homes. We at Dr. Kalam Global School always ensure that our kids travel to and from school Safe & Secure.

### Promo Offer (2023-24)

- 50% OFF on Admission fee.
- **Annual** payers can get a **10% OFF** on school fees.
- 30% OFF on **Student Kit** for the first 30 students admitted.
- **16 % OFF** on **sibling** admission
- **20% OFF** on **Twin** Baby admission
- **5% OFF** on parent **referral**.
- **25 % OFF** on **Daycare**

### Student kit

Our Student's Kit includes School Bag, Uniform – 2Nos, Shoes and socks - 2 sets, Text Books, Note Books (where required), Children I Card, Pencil Box, Eraser, Sharpener, Crayons & other required material for the student

### Uniform

A School Uniform teaches students to dress smartly and take pride in their appearance. A School Uniform can improve learning by reducing distraction, sharpening focus on schoolwork and making the classroom a more serious environment, allowing students to perform better academically. A School Uniform gives students a sense of belonging to a particular school and creates an identity for the school in the community.

- KG kids must wear neat & tidy school uniform with school Shoes on Monday, Wednesday and Friday.
- Primary kids wear neat & tidy school uniform with school Shoes on all working days.
- Provide a handkerchief/napkin and an extra pair of clothes to your child in their school bag.
- Field Trip T-Shirt to be worn on Field Trip visit days only.

### Others

- Both boys and girls should keep their hair neat, fingernails short and clean.
- Only school bags, a water bottle, snacks, and Lunch are allowed in school.
- If you **pick up** your child personally, a child will be handed to parents **ONLY** or the one who is carrying the parent's ID card.
- Do not send valuables with your child to school. For safety, jewels should not be worn either.
- Please notify the school office for any change of address or telephone number.
- In case of **illness** - Please report about any complications or illness to the teacher or principal as soon as possible especially for communicable diseases.
- In case of withdrawal, you need to give 4 weeks' notice, during the term. TC will be issued only after clearing pending payments.
- Snacks and other food facilities are provided by the school with your kind request to all the students.
- We accept digital payment methods (PayTM, Google Pay and NEFT / IMPS transfer) for your convenience.
- If further details required, you please discuss with our school principal via **9940082514** (both call and Whatsapp) and also write a mail to **[drkalamglobalschool@gmail.com](mailto:drkalamglobalschool@gmail.com)**.

(PRINCIPAL)